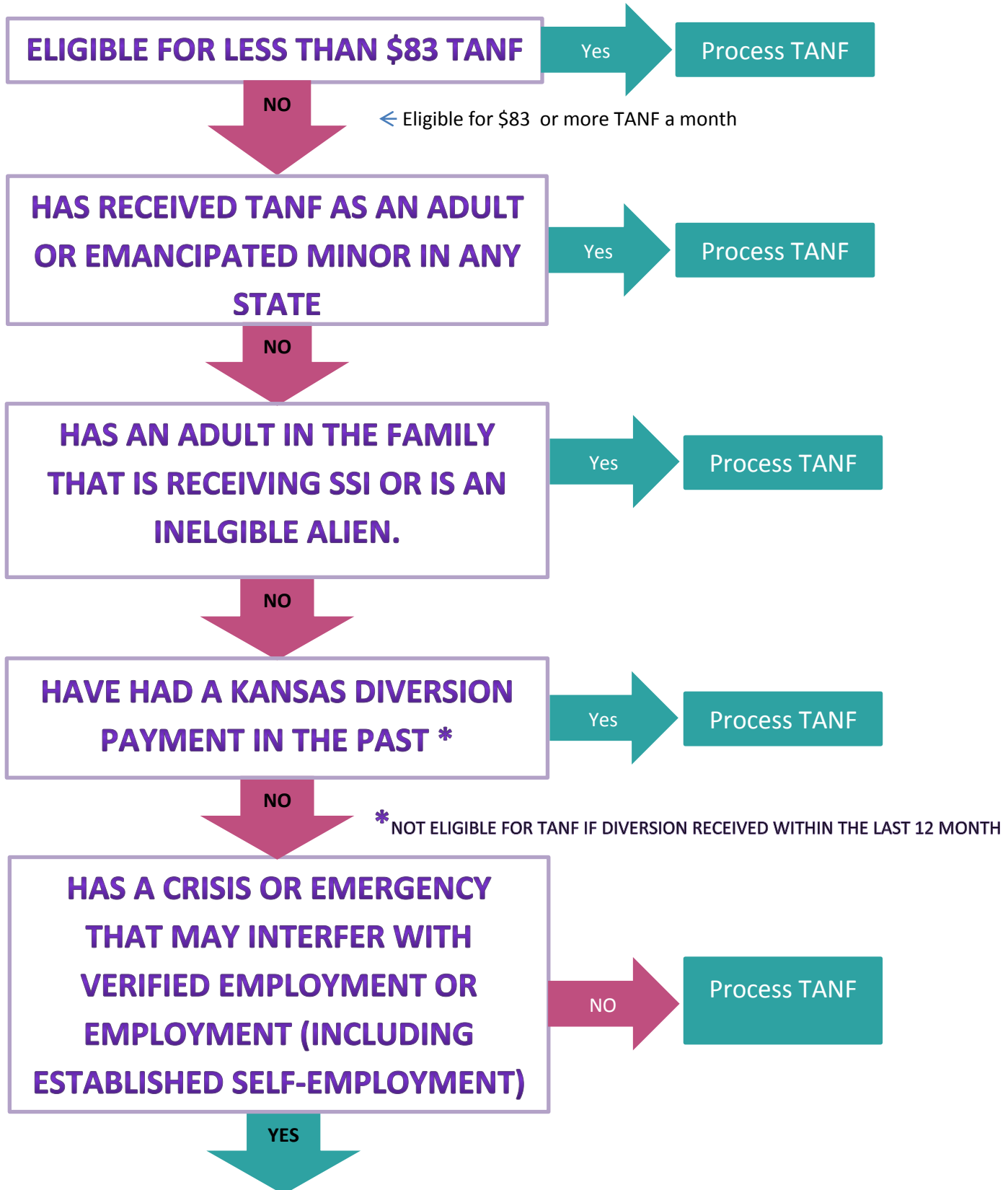


# Diversion Payment

## Receive an application for TANF:



### Steps to Process Diversion Payment:

1. Deny TANF with TD denial code on KAECSSES. Send the A-112 notice.
2. On KsCares, open each adult who will receive a diversion payment in WP with a Subtype of JO and a Status of OP.
3. Create a TDP (TAF Diversion Payment) Component for that each client on COUP. Enter a Component Review Date 12 months from the date the client agreed to the diversion payment. In the Component Description field enter: "Agreed to diversion payment on *MMDDYY*. Payment made on *MMDDYY*."
4. Create a WP payment authorization on AUSW for the client. The Payment Type will be TD (TAF Diversion), and the Service code will be TD (TAF Diversion).

KsCares will prevent a TD payment from being authorized on AUSW if that client has already received a TD payment, or if they have been on an open TAF program on KAECSSES in the past as an adult (18 years or older) or emancipated minor (16 years or older).

5. Enter the payment on PAWP.
6. The client(s) will need to get a Vision card if they don't already have one.
7. After the payments have been made on KsCares, close them in WP and close their case, unless they are receiving CC. Use the closure reason code of TD (TAF Diversion Payment) for WP and for the case.

### Enter Log Notes

**NOTE:** Counties participating in the food assistance E&T programs see the desk aid "Diversion Payment Process" (E24) for instructions.

Jelly Bean applies for TANF at her local office. She said that she currently is working at Candy Land in production. She has been told that they are laying off workers and she will be laid off if she does not take specialized training to become a certified taffy puller, which she must pay for out of her pocket and cost \$500. She has never had TANF or a Kansas Diversion payment in the past. Upon application it is determined she is eligible for \$91 a month in TANF benefits while working. The worker determines she would be a good fit for a diversion payment and discusses it with her.

Lip Stick is currently on maternity leave without pay after giving birth to her son, Chap. Her rent is due and she must pay \$650 or she will be evicted. She will be going back to work next month. She applies for TANF and is eligible for \$326, a month which is not enough to cover rent. She has never had TANF or a Kansas Diversion payment in the past. The worker determines she would be a good fit for the diversion payment and discusses it with her.

## Diversion Examples

Tea Cup received a letter from Coffee Brew in another state. They want her to come work for them at a substantial increase from her current salary at Oolong. She would like to move but does not have the money to move. She heard about the diversion payment in the paper and came in to apply for TANF. She hasn't had TANF in the past and has never had a Kansas diversion payment. She is eligible for monthly TANF benefit of \$105. She would like to move and take the new position, but moving cost equal \$790. The worker determines she would be a good fit for a diversion payment and discusses it with her.

Mac Truck is a self-employed truck driver. He had been making a decent salary until his truck broke down and needed repairs. He had the money to fix it in savings, but then the plumbing went out in the house. He has nothing left and hasn't worked for 1 month. He needs \$925 to get the truck running again. He applies for TANF for the first time ever and isn't eligible for Unemployment. He has never had a Kansas diversion payment in the past. His family is eligible for a monthly TANF benefit of \$471. The worker determines he would be a good fit for a diversion payment and discusses it with him.